

## FORM SUMMARY

<b>Name of Form:</b>	<b>Certificate of Service on Individual (Guardianship, Protective Placement or Protective Services)</b>
<b>Form Number:</b>	<b>GN-3121</b>
<b>Statutory Reference:</b>	§§54.38(2)(a) and 55.09(1), Wisconsin Statutes
<b>Benchbook Reference:</b>	GA-1, GA-2
<b>Purpose of Form:</b>	Special service proof for service on a proposed ward, or ward, of any hearing under Ch. 54 and 55. Notary is required.
<b>Who Completes It:</b>	Signed by the person who served the documents listed on the certificate.
<b>Distribution of Form:</b>	Court.
<b>Accompanying Forms:</b>	If the documents are not yet filed, a copy of documents sent must be attached to the certificate.
<b>New Form/Modification:</b>	Modified; last update 05/18.
<b>Modifications:</b>	Pursuant to 2019 WI Act 30, added party/attorney address, email address and telephone number.
<b>Comments:</b>	Refer to the statutes for proper method of service.
<b>About this Form:</b>	<p>This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office and a mandate of the Wisconsin Judicial Conference.</p> <p><b>If you have additional information that does not change the meaning of the form, attach it on a separate page. The form itself shall not be altered.</b></p>